

BUSINESS VISITOR GENERAL (C-3-4)

ELIGIBILITY:

Individuals intending to visit Korea for short term stay for activities such as market research, liaison works, consulting, contract, installing/repairing/learning or operating machinery.

Every citizen and resident of Mongolia who wants to enter the Republic of Korea with a Business Visitor General Visa must apply through the Korea Visa Application Centre. Note that you can apply for a single-entry visa (valid for 3 months with the maximum duration for stay 90 days), double-entry visa (valid for 6 months with the maximum duration of stay for 90 days), for a multiple entry visa (valid for 1-year, 3-year, 5-year with the maximum duration of stay for 90 days). Note that the Embassy may request for additional documents if it is deemed necessary for the evaluation of the visa.

COMMON DOCUMENTS

1. Visa application form and one 3.5x4.5 cm picture taken in the past 6 months.
2. Passport in original and copy
3. Marriage Certificate (issued within the past 45 days)
 - Birth Certificate for minors under 19 years old (or a copy of parents' identity cards in case their date of birth is not stated on the applicant's Birth Certificate)
4. Proof of financial capability
 - Business owner: Tax payment certificate, business registration certificate
 - Employee: Confirmation of social insurance payment, certificate of employment
 - Other cases: Summary of the bank statement under the name of the applicant for the past 6 months (joint accounts are not accepted)
5. Documents proving the specific purpose of the business trip:
 - Purchase order contract, Letter of intent for a project, Bill of lading, Customs clearance, Tax invoice, Currency exchange statement etc
6. Marriage Certificate