

SHORT TERM EMPLOYEE (C-4-5)

ELIGIBILITY:

Individuals intending to engage in short term employment activities for profit such as temporary entertainment (entertainment activities, etc.), advertising and fashion activities, lectures*, research, technical guidance, service provision, etc.

* In case of engaging in a short-term lecture invited by a public or private institution under a contract subject to profit.

※ Including artists participating in exhibitions where profits are generated through the sale of works.

※ Short-term employment of seasonal workers (C-4-1~4) is subject to confirmation of visa issuance.

Every citizen or resident of Mongolia, who wants to enter the Republic of Korea with a Short-Term Employment visa must apply through the Visa Application Centre. Note that you can apply for a single-entry visa (valid for 3 months with the maximum duration for stay 90 days), double-entry visa (valid for 6 months with the maximum duration of stay for 90 days), for a multiple entry visa (valid for 1-year, 3-year, 5-year with the maximum duration of stay for 90 days). Note that the Embassy may request for additional documents if it is deemed necessary for the evaluation of the visa.

COMMON DOCUMENTS

1. Visa application form and one 3.5X4.5 cm picture taken in the past 6 months.
2. Passport in original and copy
3. Proof of financial means
 - Business owner: Tax payment certificate, business registration certificate
 - Employee: Confirmation of social insurance payment, certificate of employment
 - Other cases: Summary of the applicant's bank statement for the past 6 months (joint accounts are not accepted)
4. Marriage Certificate
5. Original invitation letter including the specific purpose of the invitation and pledge to return to the home country
6. Business registration certificate, Copy of Corporate registration
*Documents related to the registration of lifelong education facilities, such as a certificate of registration, for those who engage in foreign language conversation guidance activities such as English camps.
7. Employment contract, service contract, purchase contract, or participation confirmation issued by the organizer.
8. A letter of recommendation for employment by the head of the competent administrative agency, cooperation, or documents that can prove the necessity of the employment.
 - Performance recommendation letter of the Video Rating Board for celebrities
 - Recommended by the Korea Football Association (KFA) for athletes, leaders, referees, etc. such as professional football.
 - Professional Go players are recommended for employment by associations such as the Korea Institute of Science and Technology.
 - Recommendation letter from the Korea Industrial Technology Foundation or Korea IT Venture Federation for those who are eligible for the issuance of high-tech personnel (GOLD or IT card)
 - For foreign technical personnel, the recommendation letter of the Small and Medium Enterprise Promotion Corporation can be replaced with employment certificate documents.

*Additional documents can be requested depending on the purpose of the activities to visit Korea.